



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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January 5, 2012

Greg Lukeman, Executive Director
Food Outreach
3117 Olive Street
St. Louis, MO 63103

RE: Ryan White (Part A) (Project #2012-DOH08)

Dear Mr. Lukeman:

Enclosed is a report of the fiscal monitoring review of Food Outreach, a not-for-profit Organization, Ryan White (Part A) program, for the period March 1, 2011 through July 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of the Food Outreach. Fieldwork was completed on October 7, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Department of Health (DOH) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Joan McCray, Fiscal Manager, DOH
Sylvia Nelson, Grants Administrator, DOH



CITY OF ST. LOUIS

**DEPARTMENT OF HEALTH (DOH)
RYAN WHITE (PART A)**

**FOOD OUTREACH
CONTRACT #HD-11-28
CFDA #93.914**

**FISCAL MONITORING REVIEW
MARCH 1, 2011 THROUGH JULY 31, 2011**

PROJECT #2012-DOH08

DATE ISSUED: JANUARY 5, 2012

**Prepared By:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH (DOH)
RYAN WHITE (PART A)
FOOD OUTREACH
FISCAL MONITORING REVIEW
MARCH 1, 2011 THROUGH JULY 31, 2011**

TABLE OF CONTENTS

Description	Page(s)
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

INTRODUCTION

Background

Contract Name: Food Outreach

Contract Number: HD-11-28

CFDA Number: 93.914

Contract Period: March 1, 2011 through February 29, 2012

Contract Amount: \$16,027

This contract provided Ryan White (Part A) funds to Food Outreach (Agency) to procure food, meals and nutritional services for residents with human immunodeficiency virus (HIV) living within the Health Resources and Services Administration's (HRSA) geographic area of the St. Louis Eligible Metropolitan Area (EMA), which includes the City of St. Louis as well as the counties of Warren, Franklin, Jefferson, Lincoln, St. Louis, and St. Charles in Missouri.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Department of Health (DOH) requirements for the period March 1, 2011 through July 31, 2011, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by DOH. Evidence was tested supporting the reports the Agency submitted to DOH and other procedures were performed as considered necessary. Fieldwork was completed on October 7, 2011.

Exit Conference

There were no current observations; therefore, and exit conference was not considered necessary.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not comply with federal, state and local DOH requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2011-DOH02, issued February 8, 2011, contained no observations.

A-133 Status

According to a letter received from the Agency, it did not expend \$500,000 or more in federal funds in its calendar year ended December 31, 2010, and was not required to have an A-133 audit.

Summary of Current Observations

There were no current observations.